



THA CONSULTING

City of Plainfield

RFP FOR PARKING SYSTEM MANAGEMENT
CONSULTANT SERVICES

February 22, 2023

Prepared By:

THA Consulting, Inc.

144 Livingston Avenue
New Brunswick, NJ 08901

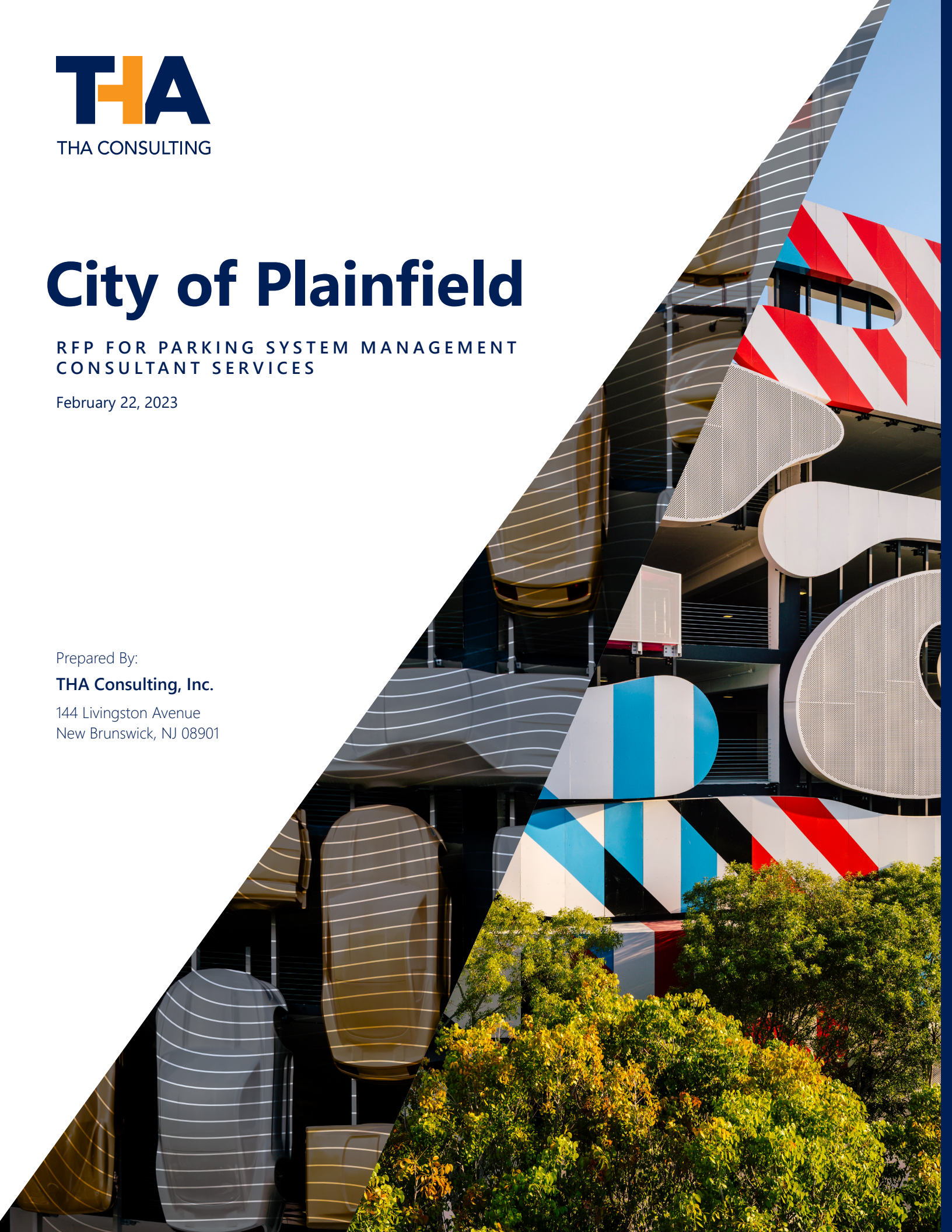




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SECTION **1**

Cover Letter

February 22, 2023

Cynthia Blake
Purchasing Agent
Purchasing Division
515 Watchung Avenue
Plainfield, NJ 07060
(908) 226-2572

Re: City of Plainfield – Parking System Management Consultant Services

Dear Ms. Blake,

Attached for your review is our qualifications to provide the City of Plainfield with Parking System Management Consultant Services. THA Consulting, Inc. (THA) is extremely excited at the opportunity to work with City of Plainfield officials and stakeholders to collaboratively provide valuable parking system management and enhancement services to improve the city's parking system.



As the City of Plainfield understands, effective parking management consists of the day-to-day functions that make both on- and off-street parking work successfully. Parking operations include enforcement, collection of fees and fines, signage, security, and the maintenance of parking facilities, equipment, and meters and strategic planning and new initiatives to meet the parking needs of the city's residents and businesses. A well operated parking system promotes the free flow of traffic, pedestrian, and vehicular safety, and plays an important role in the economic development of downtown Plainfield. THA has significant experience in the management and enhancement of public and municipal parking systems, and we have the capabilities and expertise to assist the City in improving parking operations. I personally have served as the Director of the New Brunswick Parking Authority, Interim Director of the Camden Parking Authority, and the Director of Real Estate at NJ Transit where I oversaw the Agency's commuter parking system. In addition, we provide on-call parking consulting services to various NJ municipalities including, Perth Amboy, Westfield, Fort Lee, and Camden to name a few. This hands-on experience provides us with the knowledge to help the city identify and implement improvements to its parking system.

Outlined below is a framework of the parking consulting services based on the city's Parking System Management Consultant Services RFP that we stand ready to provide with the intent of further enhancing the city's parking system to serve residents, businesses, and downtown patrons.

SCOPE OF SERVICES

On-Call Parking Consulting Services

1. **Provide parking system management guidance, insights, and support** – Assist City's staff with overall parking system including participate in periodic management review meetings and identify areas of focus and strategies for parking system improvements, and businesses; review monthly parking system revenue and expense reports; attend meetings

as requested with City stakeholders; and undertake special assignments, assessments, or tasks as directed by the City related to parking system operations.

2. **Develop Strategic Parking Plan to guide parking system enhancements** – The strategic plan will guide the parking system to support Plainfield’s economic development, traffic and pedestrian safety, and residential quality of life. Included in the plan will be a framework of chronological actions for parking management enhancements, including but not limited to – updating of rate structure; deploying parking technology to increase user convenience of parking patrons; optimizing operations and management; and outlining revenue enhancement opportunities.
3. **Perform Financial Assessment and Analysis** - An effectively managed parking system can generate revenue to offset the operational cost of the parking system and potentially generate revenue to support Plainfield’s downtown enhancement activities. Assist the City to review and evaluate parking related revenues and expenses and offer recommendations to improve the financial capacity of the parking system.
4. **Create a Communication Plan** - Assist the City in developing strategies to promote the parking system and inform residents, merchants, employees, shoppers, and the public about parking system operations, locations, policies, and updates. The goal of the communications efforts is to communicate parking related information effectively and transform what can often be perceived as a negative image into a positive one.
5. **Recommend Technology Enhancements** - A major component of parking management is the use of parking technology to enhance efficiency, revenue acceptance and control, operations, and customer service. Assist the City to evaluate parking payment, enforcement and management equipment and technology to best support Plainfield’s parking operations provide a high level of convenience for downtown patrons and ensure that technology is proven and cost effective.
6. **Identify Staff Training Opportunities** - Identify and present recommended training and certifications that City parking staff should consider expanding their knowledge of the parking industry trends and to effectively carry out their responsibilities.

On behalf of THA, I thank you for the opportunity to submit our proposal and look forward to the opportunity of working with the City of Plainfield on this exciting and transformative project.

Please contact me with any questions, comments, or should you need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "J. M. Zullo". The signature is fluid and cursive, with the first and last names being more prominent.

James M. Zullo, AICP, PP, CAPP
President



SECTION **2**

Firm Profile



THA CONSULTING, INC.

MIAMI
ATLANTA
PHILADELPHIA
NEW BRUNSWICK

PARKING PLANNING & DESIGN

THA Consulting, Inc., understands the important role parking plays in development. THA is a multi-disciplined engineering, design, and mobility consulting firm specializing in the planning, design, operation, and restoration of parking and mixed-use facilities, as well as master planning for campuses, urban and high density areas, and transit related projects. Since our inception in 1994, we have completed close to 1,000 parking projects and almost 1,000,000 spaces. Our expertise has been cultivated by extensive experience with unique issues and requirements associated with parking facilities, including pedestrian connectivity, safety and security, and amenities. We provide exceptional service and strategic solutions for complex parking issues to a variety of clients.

Our approach to parking planning & design is to successfully integrate the parking facility with the overall project, campus, or downtown, thereby enhancing the pedestrian experience, user-comfort, and helping to create active and vibrant places. Our primary focus is to design efficient, user-friendly, and aesthetically enhanced parking facilities that serve as gateways to destinations and other development components. We think outside of the four walls of the garage to understand how the facility will integrate with other uses and how the use of the facility can be maximized to create efficiency and economy.

Our design and engineering experience has created value for our clients for the past 28 years through our considerable project experience and practical knowledge of these unique project types.

PROJECT AWARDS

**Miami Design District
Museum Garage, Miami, FL**
Best of Design of Mixed or Multi-Use Parking Transportation Facility, International Parking & Mobility Institute, 2019 Award of Excellence for Architecture, Florida Parking & Transportation Association, 2018

**Incyte Corporation
Parking Garage, Wilmington, DE**
Eastern Pennsylvania and Delaware Chapter of ACI, Mid-Rise Garage Category, 2019

**Miami Design District
City View Garage, Miami, FL**
Award for Excellence for Architectural Achievement, International Parking Institute, 2016

SERVICES

PLANNING FOR PARKING

- Master Planning
- Site Analysis
- Supply/Demand Analysis
- Feasibility Studies
- Shared Parking Analysis
- Due Diligence Reports
- Parking Consulting
- Financial Analysis

ENGINEERING & ARCHITECTURE

- Parking Structure Design
- Mixed-Use Structure Design
- Project Design Management
- Functional Design
- Facade & Aesthetic Design
- Structural Engineering
- Design Build Services
- Sustainable Design

ASSET MANAGEMENT

- Condition Appraisal
- Restoration Engineering
- Life Cycle Cost Analysis
- Operational Consulting
- Owner Representation
- Graphics & Wayfinding
- Maintenance Programs





SECTION 3

Project Experience and References

NEW JERSEY PARKING STUDY EXPERIENCE

City of Plainfield Master Planning Services	Plainfield
UCIA Parking Garage Shared Analysis	Plainfield
Plainfield The Green Building	Plainfield
Westfield Comprehensive Plan	Westfield
Westfield Master Plan Re-examination	Westfield
Rahway PARCS Consulting	Rahway
Asbury Park Parking Planning and Design	Asbury Park
Woodbridge Township Parking Study	Woodbridge
Woodbridge Township Parking Study Ph2	Woodbridge
Camden Block N Site Feasibility Study	Camden
East Brunswick Commuter Parking Demand	East Brunswick
Union County Master Plan/Demand Study	Elizabeth
Bloomfield Parking Study	Bloomfield
Union Township Parking Assessment	Union
Bergen County Parking Demand Study	Hackensack
Newark On-Street Meter Study	Newark
City of Summit Parking Consulting	Summit
Metuchen Parking Study	Metuchen
Rutgers University On-Call / Engineering Services	Newark
Princeton University Lake Campus Garage Concepts	Princeton
Great Falls Parking Facility Feasibility	Paterson
East Orange Brick Church Shared Parking	East Orange
51st Street Lot- Parking Study	West New York
Hamilton Development Parking Analysis	Somerset
The District–Berkeley Heights Consulting	Berkeley Heights
Avalon West Windsor Parking Consulting	Princeton Junction
Newark Green St. Mixed-Use Parking Study	Newark
Woodbridge Twp Avenel Station Pkng Study	Woodbridge
NJIT Parking Adequacy/Financial Analysis	Newark
Centra Redevelopment Shared Pkg Analysis	Metropark
Fort Lee Guntzer Street Parking Study	Fort Lee
Springfield NJ Parking Assessment	Springfield
NJIT Financial Analysis Parking Study	Newark
West Windsor Surface Lot Feasibility	West Windsor
Burlington County College Parking Study	Pemberton
Hoboken Univ Medical Center Parking Study	Hoboken
St. Michael’s Medical CenterParking Study Update	Newark
Glassboro Downtown Parking Mgmnt Plan	Glassboro



NEW JERSEY PARKING PLANNING & DESIGN EXPERIENCE

City of Plainfield Master Planning Services	Plainfield
Town of Westfield On Call Parking Consulting	Westfield
Westfield Comprehensive Plan	Westfield
Westfield Master Plan Re-examination	Westfield
Westfield On-Call Services	Westfield
Perth Amboy On-Call Services	Perth Amboy
Camden Parking Authority Interim Management Consultant	Camden
Rahway Transportation Center	Rahway
Merck & Company	Rahway
18 Park Development	Jersey City
CRDA "The Wave" With Rooftop Solar Panels	Atlantic City
Fort Lee Parking Authority Guntzer Street	Fort Lee
Green Street Mixed-Use Development	Newark
New Brunswick Parking Authority Morris Street	New Brunswick
New Brunswick Performing Arts Center	New Brunswick
Wellness Plaza	New Brunswick
Princeton University East/Lake Campus	Princeton
Rowan University	Glasboro
Rutgers University	New Brunswick
Colgate Palmolive	Piscataway
LG Industries HQ	Englewood
Matrix Development Group Neilson Street	New Brunswick
Nexus Properties Pearl Street	Metuchen
Township of Millburn	Millburn
Trenton Parking Authority	Trenton
New Brunswick Parking Authority	New Brunswick
Gateway Transit Village	New Brunswick
Golden Triangle Commuter	East Brunswick
New Jersey Transit Hamilton Station	Hamilton
New Jersey Transit Ramsey Route 17 Station	Ramsey
South Orange Third & Valley TOD	South Orange





City of Plainfield Master Planning Services

THA was retained by H2M Architects & Engineers to provide consulting for the City of Plainfield's (The City) Master Plan. THA identified and outlined parking planning and management best practices, that would support the City's Master Planning and future smart growth/transit-oriented development (TOD).

THA's analyses for the City's 2020 Master Plan identified smart growth and TOD parking planning, management strategies, and best practices to "right-size" the amount of parking for new development, as well as effectively utilize and manage existing parking assets. Recommendations were provided to improve downtown parking operations and strategies as a component of the 2020 Master Plan with the intent of accomplishing the following: Centralizing parking operations into a single-responsibility center to improve planning operations to better accommodate existing downtown business activity and future growth; Maximizing the utilization of existing parking assets and sharing parking between complementary users to mitigate the amount of parking to be developed; Providing increased convenience and a higher level of parking patron comfort with upgraded wayfinding, communication information and parking facility improvements.

CLIENT

H2M Architects & Engineers

LOCATION

Plainfield, NJ

PROJECT DATES

July 2019 - December 2019

REFERENCE

Valerie Jackson

Director of Economic Development

City of Plainfield

(973) 266-5118

valerie.jackson@plainfieldnj.gov





Town of Westfield

On Call Parking Consulting Services

THA was retained by the Town of Westfield to provide parking consulting services to assist the Town with the identification, evaluation, and development of parking planning, utilization, and development strategies to support redevelopment initiatives.

THA evaluated the pre-COVID and existing parking utilization and redistributed the proposed parking supply to different user groups based on the projected parking demand. THA also proposed different strategies to reduce the parking demand to fit the Town's goal for the future development project.

CLIENT

Town of Westfield

LOCATION

Westfield, NJ

PROJECT DATES

September 2021 - Present

REFERENCE

Shelley Brindle

Mayor

Town of Westfield

(908) 789-4046

mayorbrindle@westfieldnj.gov

James Gildea

Town Administrator

Town of Westfield

(908) 789-4041

administrator@westfieldnj.gov





City of Perth Amboy Parking Consulting

THA Consulting, Inc. (THA) provided on-call parking consulting services to assist the City of Perth Amboy to set goals, help implement parking system enhancements, and update the City's parking policies and operations.

THA assisted the City in evaluating the parking payment, enforcement and management equipment and technology to best support parking operations, provide a high level of convenience for downtown patrons, and ensure that technology is proven and cost effective. Strategies were assessed to further increase customer / patron convenience, and the implementation of new equipment upgrades and technologies that improve system operational efficiency and customer convenience.

THA reviewed and evaluated parking related revenues and expenses, and provided recommendations to improve the financial capacity of the parking system. Parking rates were also reviewed related to both the on-street and off-street parking in relation to other peer cities / towns.

Strategies were developed to promote the parking system and inform residents, merchants, employees, shoppers, and the public about parking system operations, locations, policies and updates. and offer recommendations related to the maintenance and capital improvements of the City's parking facilities.

CLIENT

City of Perth Amboy

LOCATION

Perth Amboy, NJ

PROJECT DATES

2018 - Present

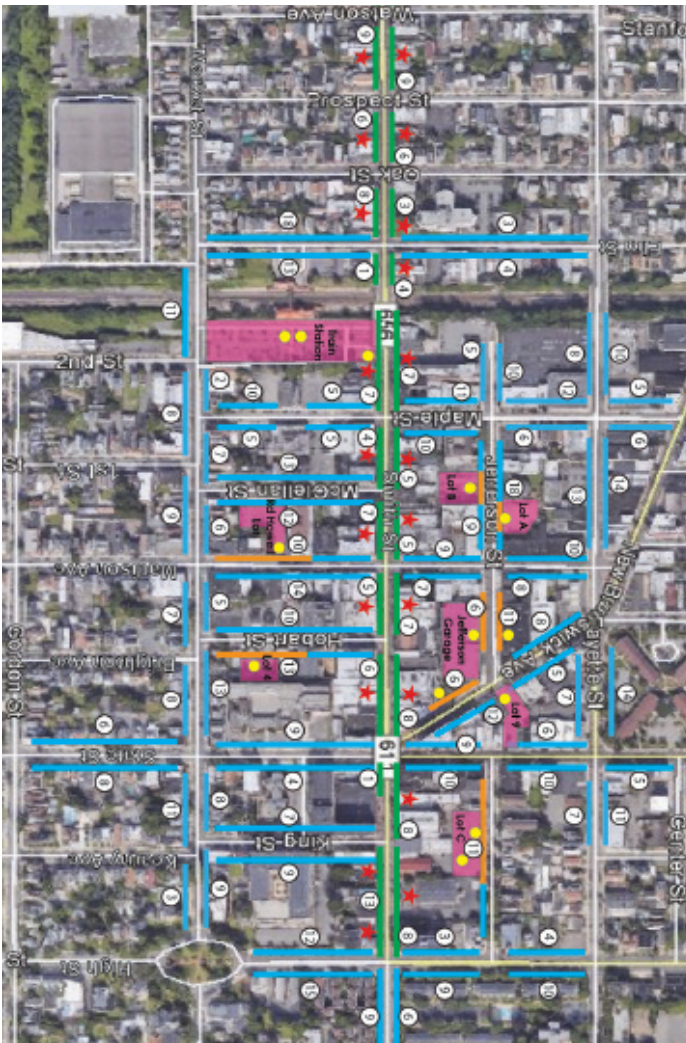
REFERENCE

Angie Ravines

Business Manager

City of Perth Amboy Police Department

(732)826-9223





Camden Parking Authority Interim Management Consultant

From 2012 through 2014, THA Consulting, Inc. (THA) served as a sub consultant to Bier Associates and served as the Interim Executive Director of the City of Camden Parking Authority.

In this role, Jim Zullo – President of THA – served as the Interim Director of the Authority providing day to day oversight and direction of the Authority's on and off street parking operations, facility improvements, and PARCS upgrades. Jim also directed the Authority's waterfront event parking operations and interacted with the multiple City of Camden stakeholders, including: Rutgers University, Coopers Ferry, Live Nation, the Camden Waterfront Aquarium, and public officials.

CLIENT
Bier Associates

LOCATION
Camden, NJ

PROJECT DATES
2012 - 2014

REFERENCE
Leonard Bier
Bier Associates
Executive Director
(732) 828-8866





Rahway Transportation Center Garage

PARCS Consulting

THA Consulting, Inc. (THA) was retained by the City of Rahway to provide PARCS consulting services with regard to the Rahway Transportation Center Garage, a 524 space parking facility. The facility provided hourly, daily and monthly permit parking and is a significant parking resource serving the city of Rahway.

The garage had a high level of utilization and the existing Amano McGann PARCS could no longer provide adequate needs. As a result, the City of Rahway needed to procure a new PARCS to enhance the garage's operations, user convenience, and system reliability.

THA provided consultation with the City of Rahway and developed an operational description for the garage outlining how the facility would function. An order of magnitude cost analysis of the desired PARCS and equipment was prepared in order to meet budget expectations

CLIENT

City of Rahway

LOCATION

Rahway, NJ

PROJECT DATES

January 2019 - February 2019

REFERENCE

Frank D'Errico

Rahway Parking Utility

(732)381-8778





Township of Woodbridge Parking Study & Financial Analysis

For the Township of Woodbridge, THA provided parking consulting services to undertake a Parking Adequacy Study; Parking Operations Review; Parking Facility Planning Study; and Preliminary Financial / Break Even Analysis.

The parking adequacy study included an analysis for the existing parking supply in the study area and the identification of strategies to maximize parking utilization. This assessment looked at existing parking conditions on a normal day, as well as anticipated parking demand associated with proposed future developments.

THA also evaluated two potential sites for possible development of a new parking facility. This assessment addressed a number of garage feasibility issues including size, cost, aesthetics, and feasibility of mixed-use integration.

In addition, the parking study included the development of a preliminary financial / break even analysis to estimate the potential project financing and operational costs for the new parking facility in the Township.

CLIENT

Township of Woodbridge

LOCATION

Woodbridge, NJ

PROJECT DATES

June 2017 - December 2017

REFERENCE

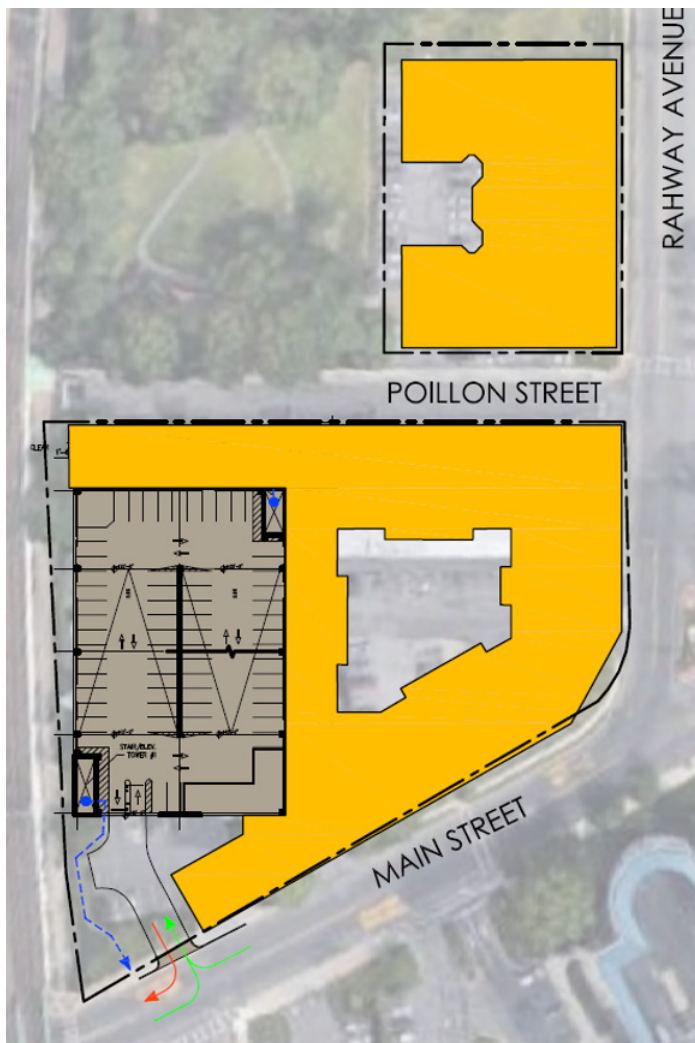
Caroline Ehrlich

Executive Director

Township of Woodbridge

(732) 602-6015

caroline.ehrlich@twp.woodbridge.nj.us





City of Asbury Park Parking Structure Design

For the City of Asbury Park, NJ, THA was engaged as the prime design firm to provide the parking design and consulting services for the Asbury Park Central Business District (CBD) Parking Structure. Specifically, THA is providing parking planning and design (schematic design 30%) and the preliminary financial / break-even analysis. The Asbury Park CBD Parking Structure will be located at the Municipal / Transportation Complex Site in the Main Street Redevelopment Plan (MSRP) Zone.

The six-tier, precast garage will include 500 +/- parking spaces to primarily serve the needs of the existing Municipal Complex and Transportation Center, the increasing parking demand associated with the Central Business District, and provide long-term parking solutions to support future redevelopment of the Municipal Complex Site and surrounding areas. The Asbury Park CBD Parking Structure includes a number of design elements to maximize efficiency while providing safe and efficient traffic flow within the structure.

CLIENT

City of Asbury Park

LOCATION

Asbury Park, NJ

PROJECT DATES

October 2019 - February 2020

CONSTRUCTION COST

\$16,000,000

REFERENCE

Michael Manzella
(732) 687-9062
mmanzella@jcny.org





Bethlehem Parking Authority Walnut Street Site Feasibility Study

THA was retained by the Bethlehem Parking Authority (BPA) to perform a parking supply and demand assessment and a site feasibility study of the BPA's Walnut Street Garage, as well as the adjacent areas to understand the level of development that the site and any available adjacent property can accommodate.

The BPA is planning to redevelop the 770-space Walnut Street Parking Garage site and area. The garage is approximately 45 years old and has approached the end of its useful life. The BPA anticipates that it will demolish the garage and redevelop the site with other land uses (residential, hospitality, commercial, etc.) in conjunction with a new parking structure.

THA was engaged by the BPA to undertake parking master planning and develop concepts for a new parking structure "right sized" to meet the area's present and future parking needs and to illustrate other potential development that could occur on the remainder of the old garage site. In addition to master planning the site for both the parking structure and other development, THA prepared a preliminary financial analysis related to the capital and operating costs of the new parking structure, worked with the BPA to develop a draft interim parking plan to accommodate displaced parkers during construction, and identified opportunities to enhance the study area through placemaking and creating an active, vibrant connection to Main Street and downtown Bethlehem.

CLIENT

Bethlehem Parking Authority

LOCATION

Bethlehem, PA

PROJECT DATES

February 2022 - Present

REFERENCE

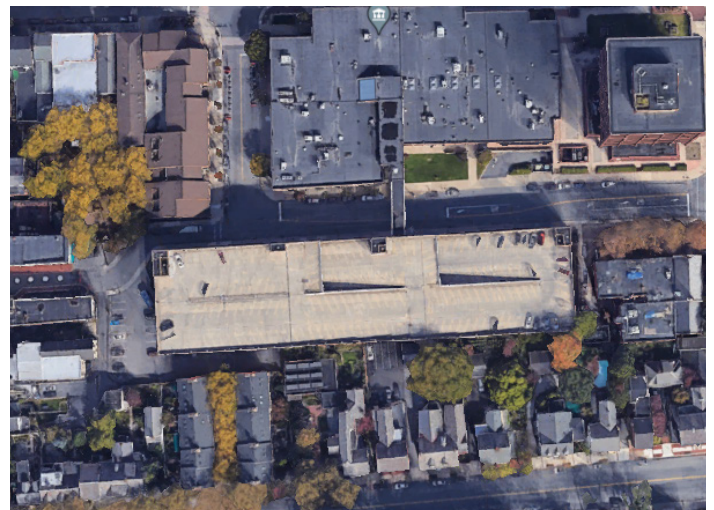
Steve Fernstrom

Executive Director

Bethlehem Parking Authority

(610) 865-7123

steve@bethpark.org





REFERENCES

Below is the contact information for recipients of similar services requested in this RFQ. THA is happy to provide additional references upon request.

Ms. Valerie Jackson
Director of Economic Development
City of Plainfield
515 Watchung Avenue
Plainfield, NJ
(973) 266-5118
valerie.jackson@plainfieldnj.gov

Ms. Caroline Ehrlich
Executive Director, Redevelopment Agency
Township of Woodbridge
One Main Street
Woodbridge, NJ 07095
(732) 602-6015
caroline.ehrlich@twp.woodbridge.nj.us

Mr. James Gildea
Town Administrator
Town of Westfield
425 E. Broad Street
Westfield, NJ 07090
(908) 789-4041
administrator@westfieldnj.gov

Mr. Steve Fernstrom
Executive Director
Bethlehem Parking Authority
85 W North Street
Bethlehem, PA 18018
(610) 865-7123
steve@bethpark.org

Mr. Harry Delgado
Director of Operations and Security
New Brunswick Parking Authority
106 Somerset Street
New Brunswick, NJ 08901
(732) 545-3118 x30
hdelgado@njbpa.org

SECTION **4**

**Organization Chart and
Resumes**



**Principal In Charge,
Project Manager**
Jim Zullo, AICP, PP,
CAPP
President,



**Parking & Mobility
Analyst, Assistant
Project Manager**
Nan Chen, MBA
Parking & Mobility
Specialist



Lead Engineer
Kevin Carrigan, PE
Vice President



Lead Designer
Jon Shisler
Director of Design



Project Designer
Reggie Piggee, RA
Architect



**Quality Review and
Assurance**
Vicky Gagliano, MBA,
CAPP, LEED AP
Director of Parking
Studies



YEARS OF EXPERIENCE

35 Years

EDUCATION

Tulane University, Bachelor of English and Communications, 1983

New York University, Real Estate Institute, Diploma in Real Estate, Investment Analysis Concentration, 1989

Rutgers University, Master of City and Regional Planning, 1996

PROFESSIONAL AFFILIATIONS

American Planning Association
International Parking & Mobility Institute
New Jersey Parking Institute
New York State Parking and Transportation Association
Urban Land Institute

PUBLICATIONS

Parking and Transit Oriented Development - Has COVID Cooled a Hot Market? IPMI Magazine, 2021

Parking Planning for Transit Oriented Development, Urban Land Institute Magazine, 2011

JAMES M. ZULLO, AICP, PP, CAPP, LEED AP President

PROJECT ROLE

Principal In Charge, Project Manager

RELEVANT PROJECT EXPERIENCE

City of Plainfield Master Planning Services Plainfield, NJ

Project Manager. THA was retained by H2M Architects & Engineers to provide consulting for the City of Plainfield's Master Plan. THA identified and outlined parking planning and management best practices, that would support the City's Master Planning and future smart growth/transit-oriented development. THA's analyses for the City's 2020 Master Plan identified smart growth and TOD parking planning, management strategies, and best practices to "right-size" the amount of parking for new development, as well as effectively utilize and manage existing parking assets.

Town of Westfield On-Call Parking Consulting Services Westfield, NJ

Project Manager. THA was retained by the Town of Westfield to provide parking consulting services to assist the Town with the identification, evaluation, and development of parking planning, utilization, and development strategies to support redevelopment initiatives. THA evaluated the pre-COVID and existing parking utilization and redistributed the proposed parking supply to different user groups based on the projected parking demand. THA also proposed different strategies to reduce the parking demand to fit the Town's goal for the future development project.

New Brunswick Parking Authority Advisory Services New Brunswick, NJ

Principal in Charge. THA provides the New Brunswick Parking Authority with professional parking consulting and advisory services on a regular basis. THA represents and advises the Authority throughout design and construction of various parking related projects. Services begin in the preliminary schematic design phase and continue through the end of construction, including 11th month walkthroughs. THA also provides comprehensive Owner's Representative services, to protect the interests of the Authority during each phase of the planning, design and construction process.

Township of Woodbridge Parking Study Services Woodbridge, NJ

Project Manager. THA was retained by the Township of Woodbridge to provide a number of parking study services. A parking adequacy study was performed to provide an analysis of the existing parking supply and identify strategies to maximize parking utilization. This study looked at existing parking conditions on a normal day, as well as anticipated parking demand associated with proposed future developments. THA also evaluated two potential sites for possible development of a new parking facility. This study addressed a number of garage feasibility issues including size, cost, aesthetics, and feasibility of mixed-use integration. In addition, the parking study included the development of a preliminary financial / break even analysis to estimate the potential project financing and operational costs for the new parking facility in the Township.

Camden Parking Authority Interim Executive Director Camden, NJ

Project Manager. Mr. Zullo served as the Interim Executive Director for the Parking Authority of the City of Camden in conjunction with Bier Associates. Mr. Zullo provided on-site management and advisement related to a number of on- and off-street parking policies and implementation strategies including planning and development of parking facilities, parking policy enforcement, parking management and operations, asset management, capital improvements, financing and budget development and marketing and administration tasks.

City of Perth Amboy Consulting and Parking System Review Perth Amboy, NJ

Project Manager. For the City of Perth Amboy, THA serves as an on call parking operations and parking system improvement consultant. THA performed an assessment of the City's current parking operations and management. THA also provided recommendations to enhance the parking system to support local businesses, residents, and future economic development effectively, as well as generate adequate revenue to cover operating and capital maintenance costs. THA evaluated the City's current parking conditions, including existing supply and anticipated demand.



NAN CHEN, PARKSMART

Parking & Mobility Specialist

PROJECT ROLE

Parking & Mobility Analyst, Assistant Project Manager

RELEVANT PROJECT EXPERIENCE

Town of Westfield Comprehensive Parking Plan Westfield, NJ

Parking Analyst. THA was retained to conduct a parking requirement review, and recommend any appropriate modifications to the Town of Westfield's Central Business District (CBD) Zone, specific to residential, commercial, retail and restaurant requirements. The Town of Westfield intended to promote Transit-Oriented Development (TOD) in the CBD, and our analysis examined present parking requirements for residential, commercial and retail development in the CBD Zone, the actual utilization of TOD projects in Westfield along with similar transit oriented projects in other similar municipalities, and the presence of current and future alternative mobility strategies and services that impact parking utilization.

Township of Woodbridge Parking Study Services Woodbridge, NJ

Parking Analyst. THA was retained by the Township of Woodbridge to provide a number of parking study services. A parking adequacy study was performed to provide an analysis of the existing parking supply and identify strategies to maximize parking utilization. This study looked at existing parking conditions on a normal day, as well as anticipated parking demand associated with proposed future developments. THA also evaluated two potential sites for possible development of a new parking facility. This study addressed a number of garage feasibility issues including size, cost, aesthetics, and feasibility of mixed-use integration. In addition, the parking study included the development of a preliminary financial / break even analysis to estimate the potential project financing and operational costs for the new parking facility in the Township.

City of Plainfield Master Planning Services Plainfield, NJ

Parking Analyst. THA was retained by H2M Architects & Engineers to provide consulting for the City of Plainfield's Master Plan. THA identified and outlined parking planning and management best practices, that would support the City's Master Planning and future smart growth/transit-oriented development. THA's analyses for the City's 2020 Master Plan identified smart growth and TOD parking planning, management strategies, and best practices to "right-size" the amount of parking for new development, as well as effectively utilize and manage existing parking assets.

City of Perth Amboy Consulting and Parking System Review Perth Amboy, NJ

Parking Analyst. For the City of Perth Amboy, THA serves as an on call parking operations and parking system improvement consultant. THA performed an assessment of the City's current parking operations and management. THA also provided recommendations to enhance the parking system to support local businesses, residents, and future economic development effectively, as well as generate adequate revenue to cover operating and capital maintenance costs. THA evaluated the City's current parking conditions, including existing supply and anticipated demand.

Fort Lee Parking Authority Guntzer Street Parking Garage Fort Lee, NJ

Parking Analyst. THA designed a 357-space, mixed-use parking garage to serve the residents, visitors, employees, and students of the surrounding Fort Lee neighborhood. THA designed this facility with a strong understanding of the unique issues associated with situating a parking facility in an urban neighborhood. The structural design was crafted to accommodate a future vertical and horizontal expansion, in preparation for parking demand increases.

YEARS OF EXPERIENCE

7 Years

EDUCATION

Rutgers, the State University of New Jersey,
Master of City and Regional Planning, 2016

Beijing University of Technology,
Bachelor of Science in Urban Planning, 2014

CERTIFICATIONS

American Institute of Certified Planners
(AICP)

PROFESSIONAL AFFILIATIONS

American Planning Association
International Parking & Mobility Institute
New Jersey Parking Institute
New York State Parking & Mobility
Association



KEVIN W. CARRIGAN, PE, SE

Vice President

PROJECT ROLE

Lead Engineer

RELEVANT EXPERIENCE

New Brunswick Parking Authority Advisory Services New Brunswick, NJ

Project Manager. THA provides the New Brunswick Parking Authority with professional parking consulting and advisory services on a regular basis. THA represents and advises the Authority throughout design and construction of various parking related projects. Services begin in the preliminary schematic design phase and continue through the end of construction, including 11th month walkthroughs. THA also provides comprehensive Owner's Representative services, to protect the interests of the Authority during each phase of the planning, design and construction process.

Princeton Downtown Redevelopment Project Princeton, NJ

Project Manager. For the Borough of Princeton, THA served as the Owner's Representative for the Princeton Downtown Redevelopment Project. The project included residential housing, retail, a parking garage, and a public park. THA reviewed the functional design layout, structural engineering, and parking access/revenue control specifications for the parking garage. This shared-use 500-space parking facility serves a public library, residential housing, local retail and restaurants. Housing fronts the parking structure facing the public park. Retail space is located on the ground level of the parking structure.

18 Park Parking Facility Jersey City, NJ

Project Engineer. THA worked with Minno & Wasko to design a 230-space parking facility which will serve a new mixed-use development in Jersey City, NJ. The precast parking facility will be lined on four sides by retail, a Boys & Girls Club, townhouses, and residential units. The garage design provides for a roof plaza with swimming pool, sun deck, landscaping, terraces, and a wide range of other functions above the parking area.

Novartis Oncology Consolidation Parking Garage East Hanover, NJ

Lead Designer. For Novartis Pharmaceutical Company, THA provided structural engineering and parking consulting services for an 1800-space parking structure. The structure features 10 levels of parking, including three underground levels. It also includes corporate services like amenity space; a personal technology service center; and a two-level fitness center, serving as an inviting amenity for Novartis employees.

THA worked with Gensler Architects on the design of the project, as well as architects Vittorio Magnano Lampugnani, the designers of the three office buildings. This collaboration ensured that the parking facility provided an attractive complement to the surrounding campus buildings. The resulting parking design was a unique façade, featuring a lining of bamboo poles around the entire garage at each above grade level. The nearly 10-foot tall bamboo poles are affixed to the precast-concrete structure, with openings between them to cast a playful shadow and allow natural ventilation into the garage.

New Brunswick Performing Arts Center Garage New Brunswick, NJ

Project Manager. THA worked with the prime architect Elkus Manfredi and the New Brunswick Parking Authority to design a seven tier mixed-use parking facility that includes 344-parking spaces, electric vehicle charging stations, bike parking, loading docks, and ancillary space. This project included the development of two state-of-the-art theater spaces, dedicated rehearsal studios, academic and office space. The project also included 207 residential rental apartments and public parking.

New Jersey Transit Ramsey Route 17 Station Garage Ramsey, NJ

Project Engineer. For New Jersey Transit, THA designed a parking structure to serve the Ramsey Route 17 Station. THA also designed train station vestibules and alcoves, as well as a pedestrian bridge that spans the train tracks and connects the station directly to the parking garage. The concrete walls on both the station and the stair towers of the garage, incorporate the stone aspect of these buildings. In addition, metal screening was also included on the garage to present a link between the concrete stone walls.

YEARS OF EXPERIENCE

24 Years

EDUCATION

Pennsylvania State University
BS Architectural Engineering, 2000
MS Architectural Engineering, 2000

P.E. REGISTRATIONS

DC
GA
MA
NJ
NY
PA

PROFESSIONAL AFFILIATIONS

American Concrete Institute
American Society of Civil Engineers
Delaware Valley Association of
Structural Engineers

PUBLICATIONS

From Disaster to Opportunity – The
Priceless Value of Proactive Parking
Structure Maintenance, The Parking
Professional, November 2009

Why Plan for Parking Structure
Maintenance? The Parking Professional,
November/December 2008

Integrating On-Street & Off-Street Revenue
Control with Smart Technology, The Parking
Professional, August 2004



YEARS OF EXPERIENCE

21 Years

EDUCATION

Philadelphia University
BA in Architecture, 2002

JONATHAN M. SHISLER, PARKSMART

Director of Design

PROJECT ROLE

Lead Designer

RELEVANT PROJECT EXPERIENCE

Somerville TOD Mixed-Use Parking Design Somerville, NJ

Project Manager. THA designed a 533-space precast parking garage to service the existing Somerville train station users as well as the adjacent Avalon Bay Community residential development. The structure is designed as a single threaded helix ramp design with six (6) levels of parking. There are dedicated parking stalls for the residents as well as direct connections to the units at each floor.

South Orange Third & Valley Redevelopment South Orange, NJ

Project Designer. THA worked with the developer Jonathan Rose Companies on the Third & Valley redevelopment project in South Orange, New Jersey. The mixed-use, transit-oriented development project will include a combination of residential units, retail space, and structured parking adjacent to the New Jersey Transit South Orange Train Station. THA is designing a 522-space parking facility, which will be wrapped on two sides by the residential development. The project will include two architectural treatments.

Wellness Plaza Parking Garage New Brunswick, NJ

Lead Designer. For the 1200-space Wellness Plaza parking garage, THA provided parking garage design, parking planning, and consulting services. On the facility's ground level is the Fresh Grocer grocery store and the Robert Wood Johnson Fitness and Wellness Center is primarily found on the second floor. The project includes a significant tower element comprised of stairs, elevators, and a walkway connector to the New Brunswick Train Station northbound platform. The structure proved to be a design challenge as it included cast-in-place concrete helix ramp structure and aquatic facilities for the fitness center.

Novartis Oncology Consolidation Parking Garage East Hanover, NJ

Project Manager. For Novartis Pharmaceutical Company, THA provided structural engineering and parking consulting services for an 1800-space parking structure. The structure features 10 levels of parking, including three underground levels. It also includes corporate services like amenity space; a personal technology service center; and a two-level fitness center, serving as an inviting amenity for Novartis employees.

THA worked with Gensler Architects on the design of the project, as well as architects Vittorio Magnano Lampugnani, the designers of the three office buildings. This collaboration ensured that the parking facility provided an attractive complement to the surrounding campus buildings. The resulting parking design was a unique façade, featuring a lining of bamboo poles around the entire garage at each above grade level. The nearly 10-foot tall bamboo poles are affixed to the precast-concrete structure, with openings between them to cast a playful shadow and allow natural ventilation into the garage.

Red Rose Transit Authority Queen Street Parking Structure Lancaster, PA

Project Designer. For the Red Rose Transit Authority, THA provided architectural, engineering, and planning services for the 450 space Queen Street parking structure in historic downtown Lancaster. The mixed-use structure will include retail space at grade, as well as provisions for future development on top. The structure will serve as an attractive complement to the adjacent Lancaster Museum of Art, and provide direct access for museum visitors. THA will also provide structural engineering for the ten stories of residences above, which will also incorporate a green roof.

East Liberty District-Wide Parking Study Pittsburgh, PA

Project Designer. For the Urban Redevelopment Authority (URA), in cooperation with East Liberty Development, Inc. (ELDI) and the Pittsburgh Parking Authority (PPA), THA performed a district-wide parking study of the neighborhood of East Liberty in Pittsburgh, PA. THA worked with the URA to perform a parking study for the development, including an assessment of the current and future parking supply, identification and analysis of potential sites for additional parking, and an assessment of the potential costs of the proposed structures.



YEARS OF EXPERIENCE

25 Years

EDUCATION

Howard University
Bachelor of Architecture,
1997

RA REGISTRATIONS

New Jersey

PROFESSIONAL AFFILIATIONS

American Institute of Architects (AIA)

REGINALD B. PIGGEE JR., RA Architect

PROJECT ROLE Project Designer

RELEVANT PROJECT EXPERIENCE

Asbury Park CBD Parking Structure Asbury Park, NJ

Project Manager. For the City of Asbury Park, NJ, THA was engaged as the prime design firm to provide the parking design and consulting services for the Asbury Park Central Business District (CBD) Parking Structure. Specifically, THA is providing parking planning and design (schematic design 30%) and the preliminary financial / break-even analysis. The Asbury Park CBD Parking Structure will be located at the Municipal / Transportation Complex Site in the Main Street Redevelopment Plan (MSRP) Zone. The six-tier, precast garage will include 500 +/- parking spaces to primarily serve the needs of the existing Municipal Complex and Transportation Center, the increasing parking demand associated with the Central Business District, and provide long-term parking solutions to support future redevelopment of the Municipal Complex Site and surrounding areas. The Asbury Park CBD Parking Structure includes a number of design elements to maximize efficiency while providing safe and efficient traffic flow within the structure.

133 River Street Redevelopment Hackensack, NJ

Project Manager. For the County of Bergen, THA was retained as the prime design firm to provide the parking design and engineering services for the redevelopment of 133 River Street in Hackensack, NJ. The County of Bergen redeveloped the site formerly known as the "Probation Site". The redevelopment plan for the site was to capitalize on the property's prime location and proximity to the New Jersey Regional Bus Station, the two New Jersey Transit Train Stations (Essex and Anderson Street), and to the major transportation networks including Route 4, 46, 17, Interstate 80 and the Garden State Parkway. The project consists of county offices, residential development, structured parking, and the integration of the NJ Transit Bus Station. THA provided parking and bus facility design services for the project, structural engineering for the office component and residential podium and coordinated with Netta Architects (Office Component) Kitchen Associates, (Residential Component) and AKF (MEP) related to the project.

Government Center Garage Aesthetic Enhancements Yonkers, NY

Project Manager. THA prepared a comprehensive facility restoration and aesthetic improvement plan to a 1970's era garage. The enhancement program included significant upgrades to the facade, the interior stair and elevator vestibule and interior and exterior lighting enhancement.

Yankee Doodle Garage Aesthetic Enhancements Norwalk, CT

Project Manager. THA was engaged by the City of Norwalk to develop facade enhancement concepts to aesthetically improve the exterior of the Yankee Doodle Garage. The improvements were intended to enliven the facility and its contribution to the area's streetscape and urban realm.

City of Yonkers Cacace Justice Center Garage Yonkers, NY

Project Manager. THA was retained by the City of Yonkers to undertake various parking consulting, design and engineering services related to the development of the Cacace Justice Center Complex Parking Structure. THA's services include taking the documentation from design development into construction documents through project completion based on the approved schematic design package. The structure will primarily serve the needs of the existing Cacace Justice Center and City Hall, and provide a long-term parking opportunity to support future redevelopment.



YEARS OF EXPERIENCE

23 Years

EDUCATION

University of Florida,
Bachelor of Business Administration, 1997

University of South Florida,
Master of Business Administration, 2000

PROFESSIONAL AFFILIATIONS

Florida Parking and Transportation Association
American Planning Association
CPP, Certified Parking Professional

CERTIFICATIONS

Certified Administrator of Public Parking (CAPP)
LEED Accredited Professional
Certified Parking Professional (National Parking Association)
VEFS (SAE)

PUBLICATIONS

How to Create Quality Linkages, The Parking Professional, March 2011

Win-Win Parking Strategies, Planning Magazine, May/June 2010

Are These Tough Economic Times an Opportunity to Make Much-Needed Changes to Parking?
The Parking Professional, February 2010

The Price is Right – A Wrap up of Parking Trends, from Pricing to Sharing, Planning Magazine, May 2008

VICKY M. GAGLIANO, MBA, CAPP, LEED AP, PARKSMART Director of Parking Studies

PROJECT ROLE

Quality Control and Assurance

RELEVANT PROJECT EXPERIENCE

Glassboro Downtown Parking Management Plan Glassboro, NJ

Project Manager. For Sora Holdings, LLC, THA developed a downtown parking management plan for the Borough of Glassboro, NJ. THA reviewed the parking assets surrounding the proposed Rowan Boulevard mixed-use project. THA provided recommendations as to how the Borough should manage its parking assets, and discussed the impact these assets will have on the proposed development. The Borough will use this parking management plan as a tool to manage its parking assets to encourage patrons to park in the proposed garage, rather than on-street. THA also developed a residential parking permit program for the Borough.

Rahway Downtown Parking Study Rahway, NJ

Project Manager. For the Rahway Parking Authority, THA performed a downtown parking assessment, design study, and feasibility analysis. The study included a supply/demand analysis, future demand analysis, evaluation of vertical expansion of an existing parking structure, and evaluation of the financial and site feasibility of a new structure. The study also analyzed the diversity of users in the area, and the potential increase due to expansion. The study also identified strategies to meet future demand to ensure that the City's parking system continues to support downtown development and revitalization.

Borough of Metuchen Downtown Parking Assessment Metuchen, NJ

Parking Specialist. THA performed a parking assessment to plan for the future growth of the downtown area. THA analyzed the current parking supply, its users, and unique issues associated with the Borough's various facilities. THA also performed occupancy counts for all spaces within the study area, and identified areas of shortages and the number of new spaces required to meet them.

West Windsor Princeton Junction Master Plan West Windsor, NJ

Project Manager. The Township of West Windsor is in the process of creating a plan to revitalize the area surrounding Princeton Junction Train Station. For this project, the West Windsor community participated in design charrettes to determine best practices and solutions for development around the train station. THA played a significant role in the West Windsor Princeton Master Plan process, including providing consulting on critical issues such as parking layout and design. THA worked alongside the residents of West Windsor to determine which options and opportunities are best for their community.

Sussex County Judicial Center Parking Garage PARCS Study Sussex County, NJ

Project Manager. For the County of Sussex, NJ, THA provided a feasibility study for the implementation of an automated PARCS system for the County's Judicial Center parking garage. THA provided the County with solutions for implementing a financially self-sufficient system that provided increased access control, facility management, and security. The system was designed to accommodate monthly parkers, daily and hourly parkers, and provide an automated validation system for jurors.

City of Clearwater Parking Consulting Services Clearwater, FL

Project Manager. For the City of Clearwater, THA performed parking consulting services to evaluate the impact of new improvements to the downtown parking system. THA reviewed and updated the City's previous downtown parking study, as these improvements were not in place prior to its completion. Improvements included increased retail and restaurant establishments along the Cleveland Street District, and a higher downtown office occupancy rate. The parking study determined that current parking system can support the anticipated future growth of all downtown features.



SECTION 5

Standard Requirements



STANDARD REQUIREMENTS

1. **Name of Respondent**

Jim Zullo
THA Consulting, Inc.
(732) 253-0690
jzullo@tha-consulting.com

Principal Place of Business

550 Township Line Road, Suite 100
Blue Bell, PA 19422

Office Providing Services

144 Livingston Ave.
New Brunswick, NJ 08901

Our New Brunswick office is approximately 13 miles away from the City of Plainfield.

2. Please refer to **Section 3** for examples of our relevant experience.
3. Please see resumes of the key personnel assigned to provide services attached in **Section 4**.
4. Please see information pertaining to our relevant experience and associated references within the past five (5) years attached in **Section 3**.
5. THA Consulting, Inc. is not, nor are any individuals assigned to this engagement are disbarred, suspended, or otherwise prohibited from professional practice by any federal, state, or local agency.
6. THA Consulting, Inc. will comply with the General Terms and Conditions required by the City and enter into the City's standard Professional Services Contract.
7. Please refer to **Section 7** for THA's Business Registration Certificate, Certificate of Employee Information Report, Affirmative Action Settlement, Non-Collusion Affidavit, Mandatory Equal Employment Opportunity Language (Exhibit A) and all other requested forms.



SECTION **6**

Hourly Rates and Reimbursable Expenses



HOURLY BILLING RATES

OFFICERS

President / Vice President / Principal	\$260
--	-------

ENGINEERING / ARCHITECTURAL / PROJECT MANAGEMENT

Senior Project Manager	\$220
Project Manager	\$195
Senior Engineer/Architect	\$195
Project Architect	\$190
Assistant Project Manager	\$160
Project Engineer	\$135
Project Designer	\$135

PARKING CONSULTING

Senior Parking and Mobility Consultant	\$215
Parking and Mobility Specialist	\$130
Parking and Mobility Analyst	\$85

ADMINISTRATION

Business Manager	\$140
Administrative Assistant	\$75

Effective January 2023, the above rates are adjusted annually without prior notice.

Reimbursable Expenses

Unit Name	Billing Rate (\$)
B&W Letter (8.5x11)	0.20
Color Letter (8.5x11)	0.80
B&W Tabloid (11x17)	0.40
Color Tabloid (11x17)	1.60
Bond B&W 15x30 (C)	2.19
Bond Color 15x30 (C)	8.75
Bond B&W 30x42 (E)	6.13
Bond Color 30x42 (E)	24.50
B&W / sq ft	0.70
Color / sq ft	2.80
Foam Board	10.00
Binding	3.00

Mileage will be charged at IRS standard rate

All other supplies/mails will be charged at cost.

NOTE: This will be updated annually without notice.



SECTION **7**

Attachments

Bid Document Checklist

Required By Owner	Submission Requirement	Initial each required entry and if required, sign and submit the item
[*]	Original and two (2) copies and one (1) CD with signed Proposals	TH
[*]	Owner Stockholder Disclosure Certification	TH
[*]	Non-Collusion Affidavit	TH
[*]	RFQ Proposal Form Initialed	TH
[*]	Receipt of Addendum	TH
[*]	Affirmative Action Language Signed	TH
[*]	Mandatory Equal Employment Opportunity Language	TH
[*]	New Jersey Anti-Discrimination Provisions	TH
[*]	Americans with Disabilities Act of 1990 Language	TH
[*]	References & Status of present Contracts	TH
[*]	Business Registration Certificate (Before Award of Bid)	TH
[*]	Disclosure of Investment Activities in Iran	TH
[*]	Disclosure of Investment Activities in Russia-Belarus	TH
[*]	Letters of Intent	TH
[*]	Letters of Proposal	TH

APPENDIX A LETTER OF INTENT

2/17/2023

City of Plainfield
Attn: Cynthia Blake,
QPA Purchasing
Agent
515 Watchung Avenue
Plainfield, NJ 07060

Dear Ms. Blake:

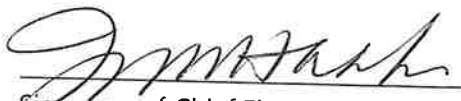
The undersigned, as Respondent, has (have) submitted the attached Proposal Statement in response to a Request for Proposals (RFQ), issued by the City of Plainfield returnable on Wednesday, February 22nd 2023 in connection with the City's need for Parking System Management Consultant Services.

THA Consulting, Inc. hereby states:

1. The Proposal Statement contains accurate, factual and complete information.
2. THA Consulting, Inc. agrees to participate in good faith in the procurement process as described in the RFQ and to adhere to the City's procurement schedule.
3. THA Consulting, Inc. acknowledges that all costs incurred by it (them) in connection with the preparation and submission of the Proposal Statement and any proposal prepared and submitted in response to the RFQ, or any negotiation which results therefrom shall be borne exclusively by the Respondent.
4. THA Consulting, Inc. hereby declares that the only persons participating in this Proposal Statement as Principals are named herein and that no person other than those herein mentioned has any participation in this Proposal Statement or in any contract to be entered into with respect thereto. Additional persons may subsequently be included as participating Principals, but only if acceptable to the City.

5. THA Consulting, Inc. declares that this Proposal Statement is made without connection with any other person, firm or parties who has submitted a Proposal Statement, except as expressly set forth below and that it has been prepared and has been submitted in good faith and without collusion or fraud..
6. THA Consulting, Inc. acknowledges and agrees that the City may modify, amend, suspend and/or terminate the procurement process (in its sole judgement). In any case, the City shall not have any liability to the Respondent for any costs incurred by the Respondent with respect to the procurement activities described in this RFQ.
7. THA Consulting, Inc. acknowledges that any contract executed with respect to the RFQ for "Parking System Management Consultant Services" must comply with all applicable affirmative action and similar law. Respondent hereby agrees to take such actions as are required in order to comply with such applicable laws.

Respondent shall sign and complete in the space provided below. (If a joint venture, appropriate officers of each company shall sign)


Signature of Chief Financial Officer

Janice Haahs, CFO

Print Name and Title

2/17/2023

Date

THA Consulting, Inc.

Name of Firm

APPENDIX B
LETTER OF PROPOSAL

2/17/2023

City of Plainfield

Attn: Cynthia Blake, QPA
Purchasing Agent
515 Watchung Avenue

Plainfield, NJ 07060

Dear Ms. Blake:

The undersigned has reviewed our Proposal Statement submitted in response to the Request for Proposals (RFQ), issued by the City of Plainfield returnable on Wednesday, February 22nd 2023 in connection with the City's need for Parking System Management Consultant Services.

We affirm that the contents of our Proposal Statement (which Proposal Statement is incorporated herein by reference) are accurate, factual and complete to the best of our knowledge and belief and that the Proposal Statement is submitted in good faith upon express understanding that any false statement may result in the disqualification of THA Consulting, Inc.

Respondent shall sign and complete in the space provided below. (If a joint venture, appropriate officers of each company shall sign)


Signature of Chief Financial Officer

Janice Haahs, CFO

Print Name and Title

2/17/2023

Date

THA Consulting, Inc.

Name of Firm

BID DOCUMENT REFERENCE

NAME OF FORM:	BUSINESS REGISTRATION CERTIFICATE
STATUTORY REFERENCE:	N.J.S.A. 52:32-44 (P.L. 2004, C.57)
INSTRUCTIONS REFERENCE:	Statutory and Other Requirements VII-D
DESCRIPTION:	Contractor must provide State Division of Revenue issued Business Registration Certificate with the bid submission

Detailed information on this requirement is found in Division of Local Government Services, Local Finance Notices 2004-17 (8/6/04), 2004-24 (11/1/04), 2005-12 (4/27/05) and on the Division web site at www.nj.gov/dca/lgs/lpcol/. These resources and a Frequently Asked Questions resource should be consulted when questions arise.



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: THA CONSULTING, INC.

Trade Name:

Address: 550 TOWNSHIP LINE RD STE 100
BLUE BELL, PA 19422-2733

Certificate Number: 0098388

Effective Date: June 04, 1999

Date of Issuance: November 17, 2022

For Office Use Only:
20221117091317920



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
CONTRACT COMPLIANCE & AUDIT UNIT
EEO MONITORING PROGRAM
33 WEST STATE STREET
P. O. BOX 206
TRENTON, NEW JERSEY 08625-0206

PHILIP D. MURPHY
Governor

ELIZABETH MAHER MUOIO
State Treasurer

SHEILA Y. OLIVER
Lt. Governor

MAURICE A. GRIFFIN
Acting Director

ISSUANCE CERTIFICATE OF EMPLOYEE INFORMATION REPORT

Enclosed is your Certificate of Employee information Report (hereinafter referred to as the "Certificate" and issued based on the Employee Information Report (AA-302) form completed by a representative of your company or firm. Immediately upon receipt, this certificate should be forwarded to the person in your company or firm responsible for ensuring equal employment opportunity and/or overseeing the company or firm's contracts with public agencies. Typically, this person may be your company or firm's Human Resources Manager, Equal Employment Opportunity Officer or Contract Administrator. If you do not know to whom the certificate should be forward, kindly forward it to the head of your company or firm. Copies of the certificate should also be distributed to all facilities of your company or firm who engage in bidding on public contracts in New Jersey and who use the same federal identification number and company name. The certificate should be retained in your records until the date it expires. This is very important since a request for a duplicate/replacement certificate will result in a \$75.00 fee.

On future successful bids on public contracts, your company or firm must present a photocopy of the certificate to the public agency awarding the contract after notification of the award but prior to execution of a goods and services or professional services contract. Failure to present the certificate within the time limits prescribed may result in the awarded contract being rescinded in accordance with N.J.A.C. 17:27-4.3b.

Please be advised that this certificate has been approved only for the time periods stated on the certificate. As early as ninety (90) days prior to its expiration, the Division will forward a renewal notification. Upon the Division's receipt of a properly completed renewal application and \$150.00 application fee, it will issue a renewal certificate. In addition, representatives from the Division may conduct periodic visits and/or request additional information to monitor and evaluate the continued equal employment opportunity compliance of your company or firm. Moreover, the Division may provide your company or firm with technical assistance, as required. Please be sure to notify the Division immediately if your company's federal identification number, name or address changes.

If you have any questions, please call (609) 292-5473 and a representative will be available to assist you.

Certification 35056

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-FEB-2018** to **15-FEB-2025**

THA CONSULTING, INC.
550 TOWNSHIP LINE STE 100
BLUE BELL PA 19422



Elizabeth Maher Muoio
ELIZABETH MAHER MUOIO
State Treasurer

Human Trafficking Acknowledgement

Companies competing for a City contract must make a declaration that they will not use, in the execution of that contract, goods, and services made with work practices that violate national, state or local government Anti-Human Trafficking legislation. That they will affirmatively report to the City any instances of Human Trafficking that they find in executing and/or procuring materials for the contract. That they will cooperate with the City on any investigation of suspected Human Trafficking violations and that they are encouraged to incorporate these requirements into their agreements with subcontractors.

For this Acknowledgement, Human Trafficking is defined as:

Human Trafficking is a crime that involves exploiting a person for labor, services, or commercial sex. The Trafficking Victims Protection Act of 2000 and its subsequent reauthorizations define human trafficking as:

- a) Sex trafficking in which a commercial sex act is induced by force, fraud, or coercion, or in which the person induced to perform such act has not attained 18 years of age; or
- b) The recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for subjection to involuntary servitude, peonage, debt bondage, or slavery. (22 U.S.C. § 7102(9))

By signing below, you acknowledge that you have read the City of Plainfield's statement on Human Trafficking above and you further acknowledge that you will comply with the terms of this statement to the best of your ability.

Acknowledged:

THA Consulting, Inc.

Company



Signature

THA Consulting, Inc.

Print Name

CEO

Title

2/22/23

Date

**STATEMENT OF OWNERSHIP
(OWNERSHIP DISCLOSURE CERTIFICATION)**

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

Name of Business: THA Consulting, Inc.

Address of Business: 550 Township Line Road, Suite 100, Blue Bell PA 19422

Name of Person Completing this Form: Todd Helmer

N.J.S.A. 52:25-24.2 Submission of Statement required for Bidding on Public Contracts.

No corporation, partnership, or limited liability company shall be awarded any contract nor shall any agreement be entered into for the performance of any work or the furnishing of any materials or supplies, the cost of which is to be paid with or out of any public funds, by the State, or any county, municipality or school district, or any subsidiary or agency of the State, or of any county, municipality or school district, or by any authority, board, or commission which exercises governmental functions, unless prior to the receipt of the bid or accompanying the bid, of said corporation, said partnership, or said limited liability company there is submitted a statement setting forth the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be.

If one or more such stockholder or partner or member is itself a corporation or partnership or limited liability company, the stockholders holding 10 percent or more of that corporation's stock, or the individual partners owning 10 percent or greater interest in that partnership, or the members owning 10 percent or greater interest in that limited liability company, as the case may be, shall also be listed. The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member, exceeding the 10 percent ownership criteria established in this act, has been listed.

To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest.

The Attorney General has advised that provisions of N.J.S.A. 52:25-24.2, which refer to corporations and partnerships, apply to limited partnerships, limited liability partnerships, and Subchapter S Corporations.

This Ownership Disclosure Certification form shall be completed, signed and notarized.

Failure of the bidder/proposer to submit the required information is cause for automatic rejection of the bid or proposal

Part I

Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, sign and notarize at the end)
- ☐ Non-Profit Corporation (skip Parts II and III, sign and notarize at the end)
- ☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership
- ☐ Limited Liability Company
- ☒ For-Profit Corporation (including Subchapters C and S or Professional Corporation)
- ☐ Other (please be specific): _____

Part II

- ☒ I certify that the list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own 10 percent or greater interest therein, as the case may be.

or

- ☐ I certify that no one stockholder in the corporation owns 10 percent or more of its stock, of any class, or any individual partner in the partnership owns a 10 percent or greater interest therein, or that no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be.

Sign and notarize the form below, and, if necessary, complete the list below.
(Please attach additional sheets if more space is needed)

Part III: Any Direct or Indirect Parent Entity which is Publicly Traded

To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the Federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the Federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest.

- ☐ Pages attached with name and address of each publicly traded entity as well as the name and address of each person that holds a 10 percent or greater beneficial interest.

or

- ☐ Submit here the links to the websites (URLS) containing the last annual filings with the Federal Securities and Exchange Commission or the foreign equivalent.

and

- ☐ Submit here the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest.

SUBSCRIBED AND SWORN

BEFORE ME THIS 16 DAY
OF FEBRUARY, 20 23

Commonwealth of Pennsylvania - Notary Seal
Christina Haahs, Notary Public
Montgomery County
My commission expires June 23, 2025
Commission number 1311309

Member, Pennsylvania Association of Notaries

Christina Haahs
NOTARY PUBLIC

Todd Helmer
Todd Helmer, CEO

MY COMMISSION EXPIRES:

JUNE 23, 2025.

OWNER DISCLOSURE
This Statement MUST BE INLCUDED with RFQ Submission

OWNER DISCLOSURE SECTION

Name of Business: THA Consulting, Inc.

- ☒ I certify that the list below contains the names and home address of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

or

- ☐ I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

or

- ☐ I certify that there are no stockholders.

Check the box that represents the type of business organization:

- | | | |
|---|--|--|
| ☐ Partnership | ☒ Corporation | ☐ Sole Proprietorship |
| ☐ Limited Partnership | ☐ Limited Liability Corporation | ☐ Limited Liability Partnership |
| ☐ Subchapter S Corporation | ☐ other (please describe) _____ | |

NON-COLLUSION AFFIDAVIT

COMMONWEALTH OF PENNSYLVANIA

STATE OF NEW JERSEY

COUNTY OF UNION

MONTGOMERY

SS:

I AM CEO

OF THE FIRM OF THA Consulting, Inc.

UPON MY OATH, I DEPOSE AND SAY:

1. THAT I EXECUTED THE SAID SUBMISSION WITH FULL AUTHORITY SO TO DO;
2. THAT THIS RESPONDENT HAS NOT, DIRECTLY OR INDIRECTLY, ENTERED INTO ANY AGREEMENT, PARTICIPATED IN ANY COLLUSION, OR OTHERWISE TAKEN ANY ACTION IN RESTRAINT OF FAIR AND OPEN COMPETITION IN CONNECTION WITH THIS ENGAGEMENT.
3. THAT ALL STATEMENTS CONTAINED IN SAID SUBMISSIONS AND IN THIS AFFIDAVIT ARE TRUE AND CORRECT AND MADE WITH FULL KNOWLEDGE THAT THE CITY OF PLAINFIELD RELIES UPON THE TRUTH OF THE STATEMENTS CONTAINED IN SAID SUBMISSION AND IN THE STATEMENTS CONTAINED IN THIS AFFIDAVIT IN AWARDING THE CONTRACT FOR THE SAID ENGAGEMENT; AND
4. THAT NO PERSON OR SELLING AGENCY HAS BEEN EMPLOYED TO SOLICIT OR SECURE THIS ENGAGEMENT AGREEMENT OR UNDERSTANDING FOR A COMMISSION, PERCENTAGE, BROKERAGE OR CONTINGENT FEE, EXCEPT BONA FIDE EMPLOYEES OR BONA FIDE ESTABLISHED COMMERCIAL SELLING AGENCIES OF THE RESPONDENT. (N.J.S.A. 52:34-25)

SUBSCRIBED AND SWORN

BEFORE ME THIS 16 DAY
OF FEBRUARY, 20 23

Commonwealth of Pennsylvania - Notary Seal
Christina Haahs, Notary Public
Montgomery County
My commission expires June 23, 2025
Commission number 1311309

Member, Pennsylvania Association of Notaries

Christina Haahs
NOTARY PUBLIC

Todd Helmer

Todd Helmer, CEO

MY COMMISSION EXPIRES:

JUNE 23, 2025

RFQ PROPOSAL FORM

(Contract Title and Bid Number, if applicable – Description of goods/services being bid)

City of Plainfield RFP for Parking System Management Consultant Services

The undersigned proposes to furnish and deliver the above goods/services pursuant to the bid specifications and made part hereof:

Not to exceed One Hundred Ninety-Five Dollars (as outlined in our attached hourly rate sheet) per hour

Amount in words

Not to exceed \$195 (as outlined in our attached hourly rate sheet) per hour

Amount in numbers

THA Consulting, Inc. 23-2756408

Company Name

Federal ID #

or

Social Security #

550 Township Line Road, Suite 100, Blue Bell PA 19422

Address



Signature of Authorized Agent

Todd Helmer

Type or Print Name

Title: CEO

2/22/23

Date

(484) 342-0200

Telephone Number

(484) 342-0222

Fax Number

thelmer@tha-consulting.com

Email Address

AFFIRMATIVE ACTION COMPLIANCE NOTICE N.J.S.A. 10:5-31 AND N.J.A.C. 17:27 GOODS AND SERVICES CONTRACTS (INCLUDING PROFESSIONAL SERVICES)

This form is a summary of the successful bidder's requirements to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

The successful bidder shall submit to the public agency, after notification of award but prior to execution of contract, one of the following three documents as forms of evidence:

- a. A photocopy of a valid letter that the contractor is operating under an existing Federally approved sanctioned affirmative action program (good for one (1) year from the date of the letter);
or
- b. A photocopy of a Certification of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;
or
- c. A photocopy of an Employee Information Report (Form AA302) provided by the Division and attributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA 302) from the contracting unit during normal business hours.

The successful vendor (s) must submit the copies of the AA 302 Report to the Division of Contract Compliance and Equal Employment Opportunity in the Public Contracts (Division. The Public Agency copy is submitted to the public agency and the vendor copy is retained by the vendor.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

THA Consulting, Inc.

Company



Signature

Todd Helmer

Print Name

CEO

Title

2/22/23

Date

Affirmative Action Plan

THA affirms its commitment to equal opportunity and has set in place an Affirmative Action Plan (AAP) for the purpose of maintaining that promise with particular emphasis on the minority workforce population and the utilization of Minority professional firms, consultants and/or suppliers.

THA will include the Equal Employment Opportunity statement in all recruiting materials and will use all resources to increase the flow of minority applicants. The company will consider minority applicants for all job classification in compliance with our established AAP policy. All positions will be filled without regard to race, color, religion, sex, age, or national origin.

An Equal Employment Opportunity policy will be maintained and communicated to all levels of management and consultation for hiring and training purposes offering promotions and advancement opportunities to all qualified minority employees.

The company will provide non-discriminating procedure for every employee to express complaint or concerns. All formal grievances should be made in writing, forwarded to Human Resources for immediate resolution. The Workplace Grievance Report form can be found at: <T:\Human Resources\30 HR Forms\5 HR Other Forms\Workplace Grievance Report.doc>.

MBE/DBE STATUS AND POLICY

THA is a certified Minority Business Enterprise with the Unified Certification Program (UCP) with various States, Cities, Municipalities, and other institutions. THA makes every effort to utilize qualified, expert small, minority, disadvantaged and women owned business enterprises on all of our projects and business leads.

EXHIBIT A
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)
N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affection-al or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, up-grading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprentice-ship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

EXHIBIT A (Cont.)

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three (3) documents:

- Letter of Federal Affirmative Action Plan Approval;
- Certificate of Employee Information Report; or
- Employee Information Report Form AA-302 (electronically provided by the Division and distributed to the public agency through the Division's website at: http://www.state.nj.us/treasury/contract_compliance

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU EEO Monitoring Program for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code** at N.J.A.C. 17:27.

Company: THA Consulting, Inc.

Signature: 

Print Name: Todd Helmer

Title: CEO

Date: 2/22/23

Equal Employment Opportunity

THA is proud to be an Equal Employment Opportunity employer. The purpose of this policy is to affirm that we intend to ensure that all employment and personnel policies provide an Equal Employment Opportunity for everyone without distinction or discrimination because of race, color, religion, national origin, sex, age, disability, or veteran status.

The company is committed to ensuring that all employment placements, promotions, and transfers will be in accordance with equal employment opportunities, as outlined above.

- To ensure that this policy is enforced, the company will utilize diverse sources of applicants to offer equal consideration to qualified applicants from all segments of the community.
- Managers and supervisors are responsible for taking any action necessary to ensure that this policy is implemented, and that advancement will be on the basis of merit. Equal consideration will be given to all qualified individuals regarding employment, promotion, transfer, compensation, benefits, or training.
- The company will provide reasonable accommodation to qualified individuals with known disabilities, as required by law, unless the accommodation would be detrimental to THA's business.
- The company will not tolerate any type of discrimination. If you believe that you have been the subject of discrimination due to race, color, religion, national origin, sex, age, disability, or veteran status, notify Human Resources as soon as possible, so that the proper corrective action can be taken.
- Employees guilty of discrimination are subject to disciplinary action up to and including termination.
- The company will not permit any retaliation against any employee either during or after the complaint process, or for participating in an investigation.

APPENDIX A
AMERICANS WITH DISABILITIES ACT OF 1990
Equal Opportunity for Individuals with Disability

The contractor and the City of Plainfield, (hereafter "owner") do hereby agree that the provisions of Title 11 of the Americans with Disabilities Act of 1990 (the "Act") (42 U.S.C. SJ 21 OJ et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, *give* written notice thereof to the contractor along with full and complete particulars of the claim, if any action or administrative proceeding is brought against the owner or any of its agents, servants, and employee, the *owner shall* expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY
OFFICE OF THE DIRECTOR
33 WEST STATE STREET
P. O. BOX 039
TRENTON, NEW JERSEY 08625-0039

<https://www.njstart.gov>

Telephone (609) 292-4886 / Facsimile (609) 984-2575

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

FORD M. SCUDDER
State Treasurer

MAURICE A. GRIFFIN
Acting Director

The following list represents entities determined, based on credible information available to the public, to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25"):

1.	Bank Markazi Iran (Central Bank of Iran)
2.	Bank Mellat
3.	Bank Mellī Iran
4.	Bank Tejarat
5.	National Iranian Tanker Company (NITC)
6.	Amona
7.	Bank Saderat PLC
8.	Bank Sepah
9.	Belaz
10.	Belneftekhim (Belarusneft)
11.	China International United Petroleum & Chemicals Co., Ltd. (Unipet)
12.	China National Offshore Oil Corporation (CNOOC)
13.	China National Petroleum Corporation (CNPC)
14.	China National United Oil Corporation (ChinaOil)
15.	China Petroleum & Chemical Corporation (Sinopec)
16.	China Precision Machinery Import-Export Corp. (CPMIEC)
17.	Grimley Smith Associates

18.	Indian Oil Corporation
19.	Kingdram PLC
20.	Maire Tecnimont SpA
21.	Naffiran Intertrade Company (NICO)
22.	Oil and Natural Gas Corporation (ONGC)
23.	Oil India Limited
24.	Persia International Bank
25.	PetroChina Company, Ltd.
26.	Petrleos de Venezuela (PDVSA Petróleo, SA)
27.	Sameh Afzar Tajak Co. (SATCO)
28.	Shandong Fin CNC Machine Company, Ltd.
29.	Sinohydro
30.	SKS Ventures
31.	Som Petrol AS
32.	Zhuhai Zhenrong Company

List Date: August 1, 2017



STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY

33 WEST STATE STREET, P.O. BOX 230
TRENTON, NEW JERSEY 08625-0230

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM

BID SOLICITATION #:

VENDOR/BIDDER: THA Consulting, Inc.

PART 1

CERTIFICATION

VENDOR/BIDDER MUST COMPLETE PART 1 BY CHECKING ONE OF THE BOXES
FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of the Treasury's Chapter 25 list as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Vendors/Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a Vendor's/Bidder's proposal non-responsive. If the Director of the Division of Purchase and Property finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX

- ☒ A. I certify, pursuant to Public Law 2012, c. 25, that neither the Vendor/Bidder listed above nor any of its parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). Disregard Part 2 and complete and sign the Certification below.
- OR**
- ☐ B. I am unable to certify as above because the Vendor/Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such information will result in the proposal being rendered as nonresponsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2

PLEASE PROVIDE ADDITIONAL INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

If you checked Box "B" above, provide a detailed, accurate and precise description of the activities of the Vendor/Bidder, or one of its parents, subsidiaries or affiliates, engaged in the investment activities in Iran by completing the boxes below.

ENTITY NAME: _____
RELATIONSHIP TO VENDOR/BIDDER: _____
DESCRIPTION OF ACTIVITIES: _____
DURATION OF ENGAGEMENT: _____
ANTICIPATED CESSATION DATE: _____
VENDOR/BIDDER CONTACT NAME: _____
VENDOR/BIDDER CONTACT PHONE No.: _____

Attach Additional Sheets If Necessary.

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor/Bidder, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor/Bidder is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I will be subject to criminal prosecution under the law, and it will constitute a material breach of my agreement(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Signature

Todd Helmer, CEO

Print Name and Title

2/22/23

Date

**State of New Jersey
City of Plainfield**

PROHIBITED RUSSIA-BELARUS ACTIVITIES & IRAN INVESTMENT ACTIVITIES

Solicitation Number: _____ Bidder/Offendor: THA Consulting, Inc.

Part 1: Certification

COMPLETE PART 1 BY CHECKING ONE OF THE THREE BOXES BELOW

Pursuant to Law, any person or entity that is a successful bidder or proposer or otherwise proposes to enter into or renew a contract for goods or services must complete the certification below prior to contract award to attest, under penalty of perjury, that neither the person or entity, nor any parent entity, subsidiary, or affiliate is identified in the Department of Treasury's Russia-Belarus list or Chapter 25 list as a person or entity engaging in prohibited activities in Russia, Belarus or Iran. Before a contract for goods and services can be amended or extended, a person or entity must certify that neither the person or entity, nor any parent entity, subsidiary, or affiliate, is identified on the Department of Treasury's Russia-Belarus list. Both lists are found on Treasury's website at the following web address:

<https://www.nj.gov/treasury/administration/pdf/RussiaBelarusEntityList.pdf>
www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf

As applicable to the type of contract, the above-reference lists must be reviewed prior to completing the below certification.

A person or entity unable to make the certification must provide a detailed, accurate, and precise description of the activities of the person or entity, or of a parent entity, subsidiary, or affiliate, engaging in prohibited activities in Russia or Belarus and/or investment activities in Iran. The person or entity must cease engaging in any prohibited activities and provide an updated certification before the contract can be entered into.

If a vendor or contractor is found to be in violation of law, action may be taken as appropriated and as may be provided by law, rule, or contract, including but not limited to imposing sanctions, seeking compliance, recovering damages, declaring the party in default, and seeking debarment or suspension of the party.

CONTRACT AWARDS AND RENEWALS

☒ I certify, pursuant law, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate appears on the N.J. Department of Treasury's lists of entities engaged in prohibited activities in Russia or Belarus pursuant to P.L. 2022, c.3 or in investment activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. (Skip Part 2 and sign and complete the Certification below.)

CONTRACT AMENDMENT AND EXTENSIONS

☒ I certify, pursuant to law, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate is listed on the listed on the N.J. Department of the Treasury's lists of entities determined to be engaged in prohibited activities in Russia or Belarus pursuant to P.L. 2022, c.3. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. (Skip Part 2 and sign and complete the Certification below.)

IF UNABLE TO CERTIFY

☐ I am unable to certify as above because the person or entity and/or a parent entity, subsidiary, or affiliate is listed on the Department's Russia-Belarus list and/or Chapter 25 Iran list. I will provide a detailed, accurate, and precise description of the activities as directed in Part 2 below, and sign and complete the Certification below. Failure to provide such will prevent the award of the contract to the person or entity, and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.

PART 2: ADDITIONAL INFORMATION

PLEASE PROVIDE FURTHER INFORMATION RELATED TO PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS AND/OR INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the person or entity, or of a parent entity, subsidiary or affiliate, engaging in prohibited activities in Russia or Belarus and/or investment activities in Iran in the space below and, if needed, sheets provided by you.

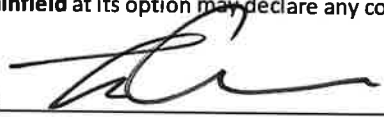
PART 3: CERTIFICATION OF TRUE AND COMPLETE INFORMATION

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments there, to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity.

I, acknowledge that the City of Plainfield is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with **the City of Plainfield** to notify **the City of Plainfield** in writing of any changes to the answers of information contained herein.

I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the City of Plainfield and that **the City of Plainfield** at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Todd Helmer

Signature: 

Title: CEO

Date: 2/22/23